

Importing articles to ChiPrints with a DOI

ChiPrints is an open access repository of the University of Chichester's research

Using DOI import saves time typing and checking information!

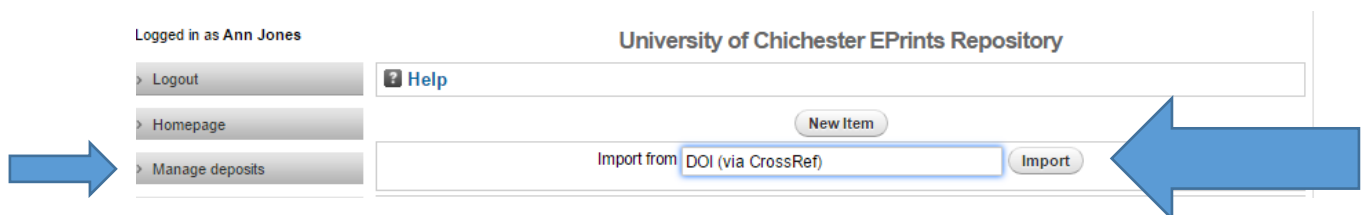
Get started

Go to <http://eprints.chi.ac.uk/> or link from the Library Services Moodle or Library Catalogue

Login using your University username and password

Choose **Manage deposits** from the left hand side

From the "Import from" menu, choose DOI (via CrossRef) and click on "Import"



Logged in as Ann Jones

University of Chichester EPrints Repository

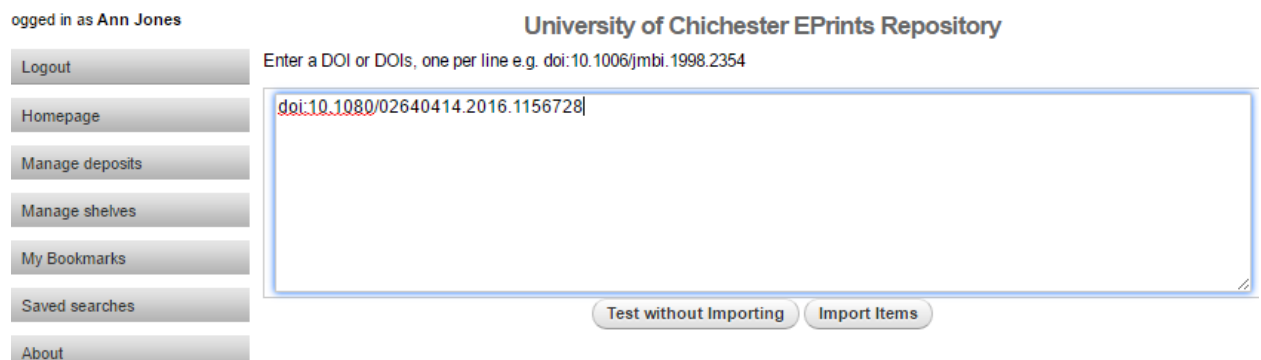
Logout Help

Homepage New Item

Manage deposits Import from DOI (via CrossRef) Import

Blue arrows point to the 'Manage deposits' menu item and the 'Import' button.

Add your output's DOI to the box (e.g. DOI:10.1080/02640414.2016.1156728) and click on "Import Items"



ogged in as Ann Jones

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Logout Enter a DOI or DOIs, one per line e.g. doi:10.1006/jmbi.1998.2354

Homepage doi:10.1080/02640414.2016.1156728

Manage deposits

Manage shelves

My Bookmarks

Saved searches

About

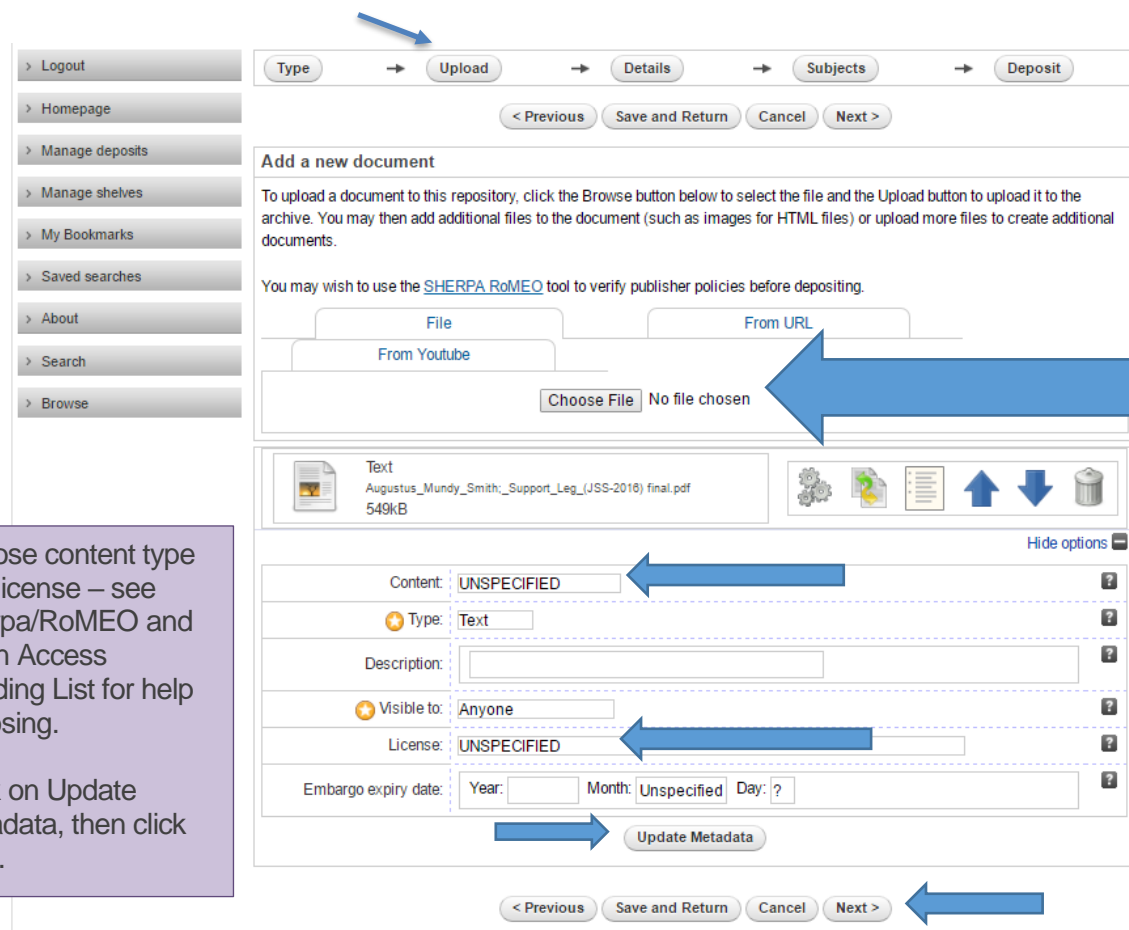
Test without Importing Import Items

TIP: Check SHERPA/RoMEO <http://www.sherpa.ac.uk/romeo> to find out which version of your paper your journal publisher allows you to make open access.

For further advice or assistance contact us at eprint@chi.ac.uk.

Library Guide

In the **Upload** screen, add a pdf of the post-refereeing (or 'Accepted Manuscript') version of your article, if possible. (The version before the publisher added their logos and formatting.)

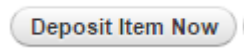


Choose content type and license – see Sherpa/RoMEO and Open Access Reading List for help choosing.

Click on Update Metadata, then click Next.

In **Details**, check the bibliographic information, add your department from the Divisions list and the date the item was accepted for publication.

Choose relevant **Subjects** from list, then **Deposit** followed by **Deposit Item Now**.



The item will then be reviewed by library staff (you can no longer edit). You will receive an email once the item is live.

For further help or information

Open Access reading list: <http://bit.ly/2u2xWQS>

Email: eprint@chi.ac.uk

Contact your subject librarian